

APPENDIX VI-B

Information Sources on Forming and Managing Voluntary Networks and Nonprofit Corporations

Wolfers, Elsie D. and Virginia B. Evansen. 1980. *Organizations, Clubs, Action Groups: how to Start Them, How to Run Them*. New York: St. Martins.

Some topics: Getting Organized * how to write bylaws * duties of officers, committee chairs, and the executive board * budgeting * incorporation * fund raising * meetings and special events.

Mancuso, Anthony. 2004. *how to Form a Nonprofit Corporation*. Berkeley, CA: Nolo.

Some topics: Completing an IRS tax exemption application * preparing articles of incorporation * writing bylaws * requirements for minutes of organizational meetings * understanding state-specific nonprofit requirements.

Drucker, Peter F. 1990. *Managing the Non-profit Organization: Practices and Principles*. New York: HarperCollins.

Herman, Robert D. and Associates. 1994. *The Jossey-Bass handbook of Nonprofit Leadership and Management*. San Francisco: Jossey-Bass.

Woodcock, Mike and Dave Francis. 1994. *Team Building Strategy*. Brookfield, VT: Gower.