Ph.D. and M.S. Minor Requirements

M.S. Minor Requirements

Theory (3 cr)
- 1 course in sociological theory: Soc 506 (3 cr) Classical Sociological Theory OR Soc 607 (3 cr) Contemporary Sociological Theory

Methods (3 cr)
- Soc 511 (3 cr) Research Methodology for the Social Sciences

Thesis and Other Required
- Sociology graduate faculty member on POS Committee
- Final oral exam must test for sociology minor

Electives (6 cr)
- 2 Soc 500-level courses or higher

TOTAL (12 cr)
- A minimum of 12 semester credits is required for the M.S. minor
- A required course may be waived for students who have taken a similar course at the graduate level at ISU or elsewhere. Decisions about waiving a required course will be made on a case-by-case basis. Students must submit the syllabus for the course for review by the DOGE and faculty in that research area.

Required Courses for the Ph.D. Minor

Theory (3 cr)
- 1 course in sociological theory: Soc 506 (3 cr) Classical Sociological Theory OR Soc 607 (3 cr) Contemporary Sociological Theory

Methods (6 cr)
- Soc 511 (3 cr) Research Methodology for the Social Sciences
• 1 course in advanced methods: Soc 512 (3 cr) Applied Multivariate Statistics OR
  Soc 513 (3 cr) Qualitative Research Methods

**Dissertation and Other Required**

• Sociology graduate faculty member on POS Committee
• Final oral exam must test for sociology minor

**Electives (6 cr)**

• 2 Soc 500-level courses or higher

**TOTAL (15 cr)**

• A minimum of 15 semester credits is required for the Ph.D. minor
• A required course may be waived for students who have taken a similar course at the graduate level at ISU or elsewhere. Decisions about waiving a required course will be made on a case-by-case basis. Students must submit the syllabus for the course for review by the DOGE and faculty in that research area.
• Sociology graduate faculty member on POS Committee
• Preliminary and final oral exams must test for sociology minor

**Examinations and Progress**

**English Examination**

To ensure competence in written English, all graduate students must take English exams that are required by the Graduate College. In addition, non-native speakers of English who will have teaching responsibilities are required to take the SPEAK/TEACH tests.

**First Year Evaluation**

All graduate students in sociology will be reviewed yearly (spring semester) by the faculty. After the review, the student will receive a letter as to whether his or her progress and performance in the program is satisfactory or not. If not, the student will receive specific information from the faculty as to how to
remediate the issue(s). If a problem is not rectified in accordance with the faculty’s recommendation, the student may be dismissed from the program.

*Time Limitations for Completion of Degrees*

The master's degree student is expected to complete the degree program within three years. A student beginning a Ph.D. degree program at ISU with a master's degree is expected to complete the program within five years, while a student beginning a Ph.D. degree program without the master's degree is expected to complete the program within seven years. If warranted, the POS Committee may request by letter that the Dean of the Graduate College extend these time limits.

*Petitioning Procedures*

Students may request a waiver of any of the procedures, rules, and regulations described in this document and appeal decisions based on these procedures, rules, and regulations. Such requests are to be submitted to the DOGE and Department Chair and should take the form of a written document that presents the student's rationale for requesting the waiver or appealing a decision, accompanied by an evaluation of the request by the student's advisor or major professor. The DOGE and Chair will examine the issue, seek advice from departmental committees as necessary, and make the final decision. These petitions will be approved only under highly extenuating circumstances.

*Committees and Forms*

*P.O.S. Committee*

The POS committee for a master’s program consists of three members of the graduate faculty. It must include at least three members, at least one of which from within the department. The POS committee for a doctoral program consists of five members of the graduate faculty, at least one of which from within the department. Only Graduate Faculty currently employed by Iowa State University can serve as major professor. The major professor must be a member of the graduate faculty in the student's declared major. See Graduate College Handbook for detailed information on committee makeup. The Graduate College recommends that the committee be formed as early as the second semester of graduate study. In no case
can the committee be formed later than the term before the final oral examination or preliminary oral examination.

*Required Forms*

The Graduate College maintains a list of current forms and worksheets, which can be found at:

http://www.grad-college.iastate.edu/common/forms/student_forms.php